

CAMDEN COUNTY LIBRARY COMMISSION MEETING MINUTES

DATE: March 14, 2023

LOCATION: M. Allan Vogelsohn Branch

PRESENT: Joseph Tortorelli, Robert Weil, Suzanne Fox, Pat Abusi, Debra Kendall, Earl Davis, Charlene Burd, Linda Devlin. County Counsel: Brandon Hawkins. Staff: Jennifer Druce, Lauren Callahan, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

CLOSED SESSION: Commissioner Abusi presented a motion to go into closed session and it was seconded by Commissioner Fox. Resolution #20-23 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act.

Commissioner Abusi presented a motion to open the meeting to the public; the motion was seconded by Commissioner Davis. The motion passed unanimously.

MINUTES: Commissioner Abusi presented a motion to accept the minutes for the February 2023 regular meeting; the motion was seconded by Commissioner Fox. The regular minutes for February 2023, was unanimously approved.

FINANCIAL STATEMENTS: Commissioner Fox presented a motion to accept the financial statements for January 2023; the motion was seconded by Commissioner Abusi and Resolution #21-23, approving the financial statements for January 2023, was unanimously approved.

BILLS AND VOUCHERS: Commissioner Fox presented a motion to accept the bills and vouchers for February 2023; the motion was seconded by Commissioner Weil and Resolution #22-23, approving the bills and vouchers for February 2023, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Fox presented a motion to accept the appointments and resignations for February 2023, the motion was seconded by Commissioner Abusi and Resolution #23-23, approving the appointments and resignations for February 2023, was unanimously approved.

DIRECTORS REPORT:

Ms. Devlin welcomed Commissioner Davis, Commissioner Kendall, Commissioner Burd and Counsel Brandon Hawkins.

Ms. Devlin announced that the Library is celebrating Women's History Month with a series of programs and book discussions.

Ms. Devlin announced that Literacy Volunteers of America-Camden County has been much more active in recent months, with an increased number of students and tutors. She shared student success stories, such as finding employment, passing the written driver's test, enrolling in college, and becoming a United States citizen.

Ms. Devlin expressed her thanks and appreciation to library staff for their hard work and effort in filling in at other branches.

Associate Director Jennifer Druce updated the Commission on the following:

In person computer classes will resume in April at the Vogelsohn Branch.

Ms. Druce also expressed her appreciation to library staff for working at other branches in addition to their own branch.

Commissioner Fox presented a motion to accept the Director's Report; the motion was seconded by Commissioner Weil and the Director's Report was unanimously approved.

CONTINUING BUSINESS:

NEW BUSINESS:

Recommendation for Hire, Librarian 3, Head of Youth Services, S. Dziunycz: Commissioner Fox presented a motion to authorize the recommendation for hire, Librarian 3, Head of Youth Services, S. Dziunycz at a date agreeable between Management and Ms. Dziunycz; Commissioner Weil seconded the motion and Resolution #24-23 was unanimously approved.

2023 2nd Quarter Budget: Commissioner Fox presented a motion to approve 2023 2nd Quarter Budget; Commissioner Davis seconded the motion and Resolution #25-23 was unanimously approved.

Add item of revenue and appropriation to the 2023 Budget, \$215.00: Commissioner Fox presented a motion to add item of revenue and appropriation to the 2023 Budget, \$215.00; Commissioner Davis seconded the motion and Resolution #26-23 was unanimously approved.

Reclassification, Library Assistant to Senior Library Assistant, A. Lindquist: Commissioner Abusi presented a motion to approve the Reclassification, Library Assistant to Senior Library Assistant, A. Lindquist effective March 19, 2023; Commissioner Kendall seconded the motion and Resolution #27-23 was unanimously approved.

Revise Personnel Policy 5.17 Donated Leave Program: Commissioner Fox presented a motion to revise Personnel Policy 5.17 Donated Leave Program; Commissioner Abusi seconded the motion and Resolution #28-23 was unanimously approved.

Ratify the provision of Security Services at the Nilsa I. Cruz-Perez Downtown Branch at Rutgers Camden pursuant to the Agreement between Rutgers, The State University of New Jersey, the County of Camden, and the Camden County Library Commission for Management of the Camden County Library at the Paul Robeson Library at Rutgers – Camden: Commissioner Weil presented a motion to Ratify the provision of Security Services at the Nilsa I. Cruz-Perez Downtown Branch at Rutgers Camden pursuant to the Agreement between Rutgers, The State University of New Jersey, the County of Camden, and the Camden County Library Commission for Management of the Camden County Library at the Paul Robeson Library at Rutgers – Camden; Commissioner Davis seconded the motion and Resolution #29-23 was unanimously approved.

Establish Hourly Rate for Librarian (Temporary): Commissioner Fox presented a motion to establish the hourly rate for Librarian (Temporary) at \$25.1387 per hour; Commissioner Davis seconded the motion and Resolution #30-23 was unanimously approved.

Grant Review Form-Level Up Your Library Improvements Mini Grant, LibraryLinkNJ, \$5000: This grant specifically provides additional funding to grow, expand, or improve already established library projects. Ms. Devlin will request funding to supplement the Library's Personal Care Pantries. Commissioner Fox presented a motion to approve Grant Review Form-Level Up Your Library Improvements Mini Grant, LibraryLinkNJ, \$5000; Commissioner Davis seconded the motion, and it was unanimously approved.

OTHER COMMISSION BUSINESS:

PUBLIC PORTION: There was no public comment. Commissioner Abusi presented a motion to move to adjourn the meeting; Commissioner Fox seconded the motion, and it was unanimous to move to adjourn the meeting.

ADJOURNMENT: Commissioner Fox presented a motion to adjourn the meeting; Commissioner Davis seconded the motion, and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda A. Devlin, Director

A handwritten signature in cursive script that reads "Linda A. Devlin". The signature is written in black ink and has a long, sweeping horizontal tail.

March 15, 2023

Certified by _____ Date: _____
Linda A. Devlin, Director